

Safer and Stronger Communities Scrutiny and Policy Development Committee

Thursday 24 October 2019 at 5.00 pm

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillors Ben Curran (Chair), Tim Huggan (Deputy Chair), Sue Auckland, David Baker, Penny Baker, Michelle Cook, Dawn Dale, Tony Damms, Karen McGowan, Pat Midgley, Anne Murphy, Peter Price, Kaltum Rivers and Richard Shaw

Substitute Members

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

PUBLIC ACCESS TO THE MEETING

The Safer and Stronger Communities Scrutiny Committee exercises an overview and scrutiny function in respect of the planning, development and monitoring of performance and delivery of services which aim to make Sheffield a safer, stronger and more sustainable city for all of its residents.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Alice Nicholson, Policy and Improvement Officer, on 0114 2735065 or email alice.nicholson@sheffield.gov.uk

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**SAFER AND STRONGER COMMUNITIES SCRUTINY AND POLICY
DEVELOPMENT COMMITTEE AGENDA
24 OCTOBER 2019**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting**
To approve the minutes of the meeting of the Committee held on 19th September, 2019.
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. Cohesion Sheffield - an update on city wide framework, joint strategy and area projects**
Report of Dawn Shaw, Director of Libraries, Learning, Skills and Communities.
- 8. City of Sanctuary**
To receive a verbal report.
- 9. Controlling Migration Fund**
Report of the Director of Housing and Neighbourhood Services.
- 10. Work Programme 2019-20**
Report of the Policy and Improvement Officer.
- 11. Date of Next Meeting**
The next meeting of the Committee will be held on Thursday, 12th December, 2019 at 5.00 p.m., in the Town Hall.

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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Safer and Stronger Communities Scrutiny and Policy Development Committee

Meeting held 19 September 2019

PRESENT: Councillors Ben Curran (Chair), Tim Huggan (Deputy Chair), Sue Auckland, Michelle Cook, Dawn Dale, Karen McGowan, Anne Murphy, Kaltum Rivers, Richard Shaw and Colin Ross (Substitute Member)

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1. APOLOGIES FOR ABSENCE

- 1.1 Apologies for absence were received from Councillors David Baker and Penny Baker (with Councillor Colin Ross attending as Councillor Penny Baker's substitute).

2. EXCLUSION OF PUBLIC AND PRESS

- 2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

- 3.1 Councillor Colin Ross declared a personal interest in Item 6 on the agenda – London/Abbeydale/Chesterfield Road Selective Licensing Update - as he is a private sector landlord.

4. MINUTES OF PREVIOUS MEETING

- 4.1 The minutes of the meeting of the Committee held on 11th July, 2019, were approved as a correct record.

Matters Arising

- 4.1.1 Following the Scrutiny Committee's recommendations at its last meeting with regard to the South Yorkshire Fire and Rescue Integrated Risk Management Plan, the Chair reported that the Fire and Rescue Service had announced this week that it would look to alternative ways of achieving savings and thereby would save 85 firefighter jobs, as suggested by this Committee.
- 4.1.2 With regard to the proposed Gun and Knife Crime scrutiny review, the option for a wider sub group of all Scrutiny Committees would be explored with the Chairs of the Committees.

5. PUBLIC QUESTIONS AND PETITIONS

Controlling Migration Fund

- 5.1.1 The Committee received the following questions relating to the Controlling

Migration Fund (CMF) -

Question 1 John Grayson

Since the City Council has admitted that they have information stored on the number of people that the Private Housing Standards Team handed over to UKBA ICE staff, how many people were handed over to UKBA ICE from 2014 to the present, specifically by City Council Private Housing Standards officers?

Question 2 Andy Shallice

I'm sure that members of this Scrutiny Committee will be aware that since the previous Housing Cabinet Member addressed the Parliamentary Women's and Equality Select Committee inquiry into the Government policy concerning Gypsy, Roma and Travellers, that Select Committee has recommended to Government that "all local authorities with Roma populations should consider selective licensing to prevent exploitation in the private rented sector."

The same parliamentary inquiry heard from a government minister that 22 CMF projects supported Roma communities around the country. We – like you might be – are distrustful of those figures. Nevertheless, we understand that some CMF projects can be focused on improving the conditions and opportunities for Roma (and other migrants). We example the recent award to this Council of £198k for a 'Welcome to Sheffield' programme.

My question is this. Based on the successful CMF bid (October 2018). This bid states that "we have particular concerns over recent undocumented, unlawful immigration into the LAC area, linked to private rented housing accommodation which is often of a very poor standard":

1. In the June 2018 Cabinet report declaring the SL, there is no mention at all about the impact of migration. When and why did the Council decide to apply for CMF for additional resources in the LAC SL area?
2. (p9) In regard to the LAC SL and the proposed East area, what outcomes have been achieved by the employment of intelligence officers (seconded from SYP and HMRC)?
3. (p13) Has there been an impact on e.g. the prevention of exploitation of migrant labour in LAC and in the East?
4. (p15) Could you identify the number and focus of referrals made in the East by the additional CMF resources – outside the housing conditions and tenant/landlord relations?
5. (p15) finally, could you estimate the additional housing investment made by landlords in properties covered by LAC?

Question 3 Phillis Andrew

Why will Sheffield City Council, claiming to be a City of Sanctuary, not join 11 Labour Councils, including Liverpool, Oxford, Brent, Croydon, Enfield, Islington, Hackney, Haringey, Lambeth, Newham and Rugby, in refusing to share personal data of undocumented migrants with the Home Office unless explicit consent has been given?

Question 4 Stuart Crosthwaite

The Sheffield City Council bid for Controlling Migration Funding for the Private

Housing Standards team states that 'intelligence' will be 'shared with partner agencies'. Do these agencies include the Home Office, Borders Agency/UKBA or any other immigration enforcement agencies?

Question 5 Councillor Francyne Johnson

'What's the opinion of this Committee on positive references being made in the Controlling Migration Fund bid proposal to Government Hostile Environment Policy Right to Rent, which was ruled unlawful on the grounds of racial discrimination in the High Court in March this year'?

'Does the Scrutiny Chair agree that the Controlling Migration Fund decision should have been listed for discussion in its own right as a separate agenda item; particularly taking into account that this decision could potentially be said to be a key decision, covering more than one Ward, being worth a significant sum of money and conflicting with an existing policy that of Sheffield's status as a City of Sanctuary'?

- 5.1.2 The Chair, Councillor Ben Curran, stated that everyone will get a written response to their question. With regard to Francyne Johnson's second question asking whether the decision taken relating to the CMF fund should have been listed separately, Councillor Curran said that, although there had been an attempt to call-in the decision, the Monitoring Officer had said that the decision had been taken correctly, by an officer, and it was not a key decision, and Councillor Curran said the rationale behind the Monitoring Officer decision would be circulated to Members of the Committee, but added that, due to the level of concern, the issue will be a substantive one and he wants to see Council policy upheld.
- 5.1.3 Councillor Paul Wood, Cabinet Member for Neighbourhoods and Community Safety, stated that he believed that the existing policy around Sheffield's status as a City of Sanctuary was where it should be. He said he would check, but it was his belief that the Council did not share information about people unless someone has criminal intentions. Councillor Wood said that Selective Licensing was not going to last forever and that a permanent scheme needed to be put in place for when it does come to an end. He added that, due to Andy Shallice being a Policy Worker with the Roma Support Group, he would like to arrange a meeting with him regarding his knowledge of the Roma community in Sheffield.
- 5.1.4 Mike Fitter, Co-Chair, Sheffield Cohesion Advisory Group, summarised the concerns and recommendations of the Cohesion Advisory Group (CAG) and stated that acceptance of the second grant from the Government's Controlling Migration Fund, to fund additional staff recruitment to the Private Housing Standards (PHS) team, primarily to focus on intelligence-led work in the east of the city where poor housing conditions are believed to be linked to recent migration in to the area, had been approved without an Equality Impact Assessment or consultation having been carried out, as had been the case with the previous applications. He said that there was a lack of clarity with regard to the Tenancy Sustainment Officers who, in the opinion of CAG, are employed by a community organisation to ensure that they are independent.

5.2 Selective Licensing

- 5.2.1 Ben Manovitch, ACORN, asked the following questions relating to Selective Licensing -

Clarifying questions

1. The report refers to 81 properties (half of those that have been inspected) having 'serious hazards': does 'serious hazards' mean a category 1 hazard i.e. a serious and immediate risk to a person's health and safety?
2. Of the 49 properties where these were said to be no 'serious hazards' – were there still category 2 hazards?
3. There appear to have been 34 properties which have been unaccounted for in this report?

Substantive questions

1. Why are so many landlords getting past the 'fit and proper' test if they are making people live in seriously hazardous conditions?
2. ACORN has been pushing for selective licensing to be citywide in Sheffield because we have encountered numerous cases of poor housing conditions across the city. This report demonstrates that selective licensing is an effective tool in identifying problems and raising standards. The reality is selective licensing ensures that those who cannot afford to buy their own home, those without means, are not forced to languish in rented houses which are a serious and immediate risk to peoples' health and safety.
 - a. Does the Committee agree with this statement?
 - b. Will it now recommend that sufficient resources are made available for selective licensing to be introduced in as much of the city as statute allows?

- 5.3 Councillor Ben Curran said that responses to substantive questions 1 and 2 from Ben Manovitch would be provided in the discussion to take place during Item 6 on the agenda – London/ Abbeydale/Chesterfield Road Selective Licensing Update, and that all other questioners would receive written responses.

6. LONDON / ABBEYDALE / CHESTERFIELD ROAD SELECTIVE LICENSING UPDATE

- 6.1 The Committee received a progress report on London/Abbeydale/Chesterfield Road Selective Licensing. The Committee had previously received an update at the inception of the scheme and had requested a further update following its implementation.
- 6.2 Present for this item were Catherine Hughes (Team Manager, Private Housing Standards), Councillor Paul Wood (Cabinet Member for Neighbourhoods and Community Safety) and Janet Sharpe (Director of Housing and Neighbourhoods Services).
- 6.3 Catherine Hughes outlined the work of the Private Housing Standards Service which has a duty to address poor housing conditions and carry out inspections to

those properties. There are approximately 420 privately rented properties within the London/Abbeydale/Chesterfield Road Selective Licensing area and, to date, 412 applications from landlords to hold a licence have been received. She said the Service had investigated where applications had not been received from landlords and although this was a lengthy process, 23 Civil Penalties had been served on those who had failed to apply. Ms Hughes outlined a number of serious hazards that had been identified, stating that in some properties these hazards had been resolved and work was still ongoing in others. She said that before a licence was granted, the Service carried out landlord checks which required that they pass a “fit and proper” person test, to provide information about their management arrangements to ensure that properties are safe and managed in a satisfactory way and that the landlord was the most appropriate person to hold a licence. She referred to vulnerable families who had lived in properties with severe damp and mould for a number of years, but didn’t know how to overcome this. She added that on inspection, some properties had been found to be structurally unsafe and prohibition notices had been served and also, in some cases, valid gas safety certificates had not been issued on gas appliances being used inside the premises. Ms Hughes outlined the legal notices that had been served to date.

6.4 Members of the Committee made various comments and asked a number of questions, to which responses were given as follows:-

- A licence is granted for five years and each licensed property will be visited twice during that period.
- Of the applications still not received, estimated at around 10, many of the properties within the London Road area, are flats above commercial premises and officers were visiting these premises either early in the morning or in the evening to establish whether they were occupied. Officers have power of entry and can go into any property with 24 hours’ notice.
- There are five dedicated officers carrying out inspections, and by year four of the five year scheme, it was anticipated that all properties will have been inspected at least once. It was still early days and the Service is looking to recruit more officers to carry out inspections.
- Following the introduction of the Selective Licensing Scheme in the Page Hall area of the city, good intelligence has been received from this, and there is a watching brief over this as it is a different type of community in that area.
- Where a Civil Penalty had been served on a landlord for failure to apply to licence their property, a good response had been received. Each case was judged on its own merits and no prosecutions have been made.
- Of 132 fit and proper checks carried out to date, none of the landlords have failed the fit and proper test, although nine are being investigated further.
- In response to suggestions to roll out Selective Licensing Schemes all over the city, it was stated that a report would be produced with regard to the

private rented sector, looking into the key priorities. Selective Licensing was labour intensive and to carry the scheme out city-wide, the Private Standards Service Teams would need to significantly increase.

- Where properties have been closed due to poor conditions, tenants can approach the Council's Housing Service and ask to be rehoused, but this was dependent on individual circumstances as to whether rehousing was temporary where properties can be made safe, or permanent if not.
- The Council has interim and emergency accommodation available to those persons displaced through anti-social behaviour.
- In 2023 the LAC designation comes to an end. If there were still issues to address, then the Council will have evidence of what those issues are and be able to make a decision as to how best to address them.
- In order to bring Selective Licensing Schemes into other areas of the city, there needs to be a considerable amount of evidence gathered, which takes at least 12 months to achieve. The Service would need to find out what the issues were within an area, look at living conditions in that area and deal with any individual properties requiring improvement first. All other options would have to be considered before Selective Licensing could be considered city wide. In addition, full consultation would have to take place across the city and Secretary of State approval would be required.
- With private rented properties outgrowing Council properties, there was a need to prioritise resources, but many staff were working on the ground, not desk based. The staffing numbers in Private Housing Standards have more than halved since 2008, while the private rented sector has more than doubled.
- The Housing Service does work closely with Acorn to see if the Service can do more to tackle some of the issues faced by those renting in the private sector. The Service also has a good relationship with both Universities in the city to enable them to provide good quality housing, but this is reliant on good landlords to provide decent homes.

6.5 RESOLVED: That the Committee:-

- (a) thanks Catherine Hughes, Janet Sharpe and Councillor Paul Wood for their contribution to the meeting;
- (b) notes the contents of the report and the responses to the questions; and
- (c) requests that an item outlining the bigger picture across Sheffield regarding private rented houses, be added to the Work Programme.

7. UNIVERSAL CREDIT IN SHEFFIELD - AN UPDATE

7.1 The Committee received a report of the Director of Policy, Performance and

Communications on the impact of Universal Credit in the City.

7.2 In response to matters raised at the meeting, Alice Nicholson (Policy and Improvement Officer), stated that she would send to Members further data on Universal Credit impact, and would explore with appropriate officers, whether data was available regarding its impact on tenancies and the use of food banks.

7.3 The Committee noted the contents of the report now submitted, together with the information now reported.

8. WORK PROGRAMME 2019/20

8.1 The Committee received a report of the Policy and Improvement Officer (Alice Nicholson), attaching the Committee's draft Work Programme for 2019/20.

8.2 Members suggested a number of issues that the Committee could include on the Work Programme namely:-

- Private Rented Housing.
- Controlling Migration Fund - more information on the project and if possible equality hub network input.

8.3 RESOLVED: That the Committee:-

- (a) approves the contents of the Work Programme for 2019/20; and
- (b) requests the Policy and Improvement Officer to look at including the items now mentioned as part of the Work Programme.

9. DATE OF NEXT MEETING

9.1 It was noted that the next meeting of the Committee would be held on Thursday, 24th October, 2019, at 5.00 p.m., in the Town Hall.

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Report to Safer and Stronger Scrutiny & Policy Development Committee 24th October 2019

Report of: Dawn Shaw, Director of Libraries, Learning, Skills and Communities

Subject: Cohesion work in Sheffield

Author of Report: Angela Greenwood, Community Services Manager
Tel: 2930055 Email: angela.greenwood@sheffield.gov.uk

Summary:

This report explains the Councils and partners work on Community cohesion in the city. This includes the work of Sheffield City Council on their Cohesion Charter and other cohesion work, the work of Cohesion Sheffield and the work of the Cohesion Advisory Group (CAG). It is being presented at the request of Scrutiny who wanted to know more about the city's work in this area.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	Y
Other	

The Scrutiny Committee is being asked to:

The Committee is asked to read the report and provide' views, comments and recommendations for future areas of work

Background Papers:

Sheffield's Cohesion Charter

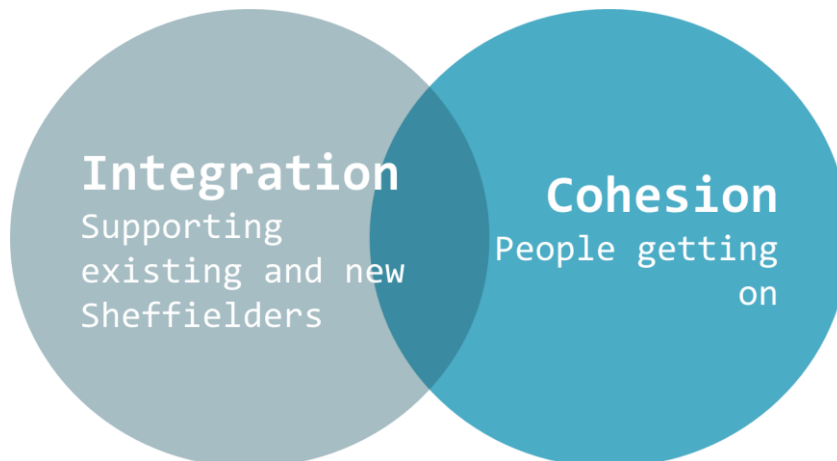
Category of Report: OPEN

Report of the Director of Libraries, Learning, Skills and Communities

Cohesion Work in Sheffield

1. Introduction/Context

- 1.1 This report explains the Councils and partners work on building and maintaining community cohesion in the city.
- 1.2 Community Cohesion can be defined as people getting on with each other. It is about people getting on together; living and working with respect and consideration for each other. Community cohesion requires building and maintaining good relationships with neighbours and colleagues across the city in neighbourhoods, working in, working with and supporting communities.
- 1.3 Cohesion can be measured by how well people get on or don't with each other, and improving it involves working with individuals and groups to find common ground and tolerance in a constantly changing city.
- 1.4 Integration is a word often used in cohesion work, this can be defined as a managed process with intended and planned actions of support that brings different communities together over a stated period of time. Cohesion is more fluid and constantly changing and more around personal relationships.



2. Cohesion Work in Sheffield

2.1 The Strategy: The Sheffield Cohesion Framework

In 2015, partners in the city came together to discuss the need for a new Cohesion Strategy for Sheffield. It was felt the first one published in 2008 was outdated and that Sheffield and the country had changed a lot since then.

It was agreed that a co-production method would be the most effective way of combining resources and expertise in the city. Sheffield City Council worked with a range of partners to develop a new Framework.

The new Community Cohesion strategy for the city is known as Sheffield Together: The Sheffield Cohesion Strategic Framework for Action, and is at Appendix C.

It was adopted by Cohesion, Migration and Integration Strategic Group (CMISG), chaired by the Chief Executive. This group is the appropriate partnership group and accountable body for the Cohesion Framework and Sheffield City Council Cohesion Charter.

The Framework details two main principles and an 8 point Sheffield Commitment to cohesion in Sheffield.

2 key principles:

1. The Cohesion lens – that everything we do is a cohesion building opportunity if we look at it that way; else there is a risk of unintentionally undermining cohesion - how we do things being as important as what we do.

2. That Cohesion is not threatened by diversity, it is threatened by deprivation.

This second principle warns us that deprivation and poverty undermines cohesion, especially in times of austerity and the importance of tackling economic and social inequality in our city.

A successful bid for funding to the Paul Hamlyn Foundation ensured that we could continue work on cohesion in the city.

2.2 The Delivery Vehicle: Cohesion Sheffield

Cohesion Sheffield was established in 2017 as an independent organisation to implement the Sheffield Cohesion Strategic Framework. It is there to work with any organisation in the city who wishes to develop a Cohesion Action Plan and understand more about community cohesion in the city and in their daily work.

It is hosted by Voluntary Action Sheffield (VAS) at the Circle and has a part time development officer Panni Loh and a part time administrator Lottie Carter. The project is supported by partners forming a management team including the Council, and has trained up a team of cohesion advisors.

It is overseen by a cross sector Enabling and Learning Group (ELG). Membership includes members and officers from Sheffield City Council, South Yorkshire Police, Learn Sheffield, Sheffield Museums & Galleries, University of Sheffield, Sheffield College, business sector, social enterprises, and a range of voluntary, community and faith sectors.

Cohesion Sheffield has its own website <http://www.cohesionsheffield.co.uk/>

There is also an excellent video on You Tube. <https://youtu.be/gcvi7HYCA6I>

2.3 The Action Plan: Sheffield City Council's Cohesion Charter

Sheffield City Council created a Charter to respond to the Cohesion Strategic Framework. Sheffield City Council decided to create a Charter of actions. This was approved by the Cabinet Member for Neighbourhoods and Community Safety in October 2018 and endorsed by the Cohesion, Migration, Integration Strategic Group.

<http://democracy.sheffield.gov.uk/ieDecisionDetails.aspx?Id=2124>

This Charter document details the first set of actions the Council would deliver as an organisation to ensure more cohesion building activities. Additional actions and new partnership projects have since been created with partners to form a set of linked cohesion activity for Sheffield. Below is the list of these actions from the Charter with a quick summary of progress on **three** main actions in the action plan.

The Sheffield Charter for Community Cohesion

Getting on: Supporting the people of Sheffield in their communities

1. **Bring additional funding into Sheffield:** such as the new £835,000 of government funding to mitigate the pressures on communities and public services from rapid recent migration starting in Feb 18. This includes:
 - **Street Wardens** on the streets afternoons, evenings and weekends
 - **Community workers** in the community listening to residents' concerns and working with them to improve their community.
 - Better coordination of frontline services and partners at the community level
 - A more organised and formal welcome for the newest arrivals

This project is called the Sheffield Community Investment Deal (SCID) and is active in the Fir Vale, Grimesthorpe, Page Hall, Darnall and Tinsley areas. An advisory group is established.

We have successfully bid for additional funding for the City totalling £1.8m for cohesion work.

2. **Listen to people more:** attend more local meetings, new or existing where the public can meet with officers and councillors and workers from other organisations and understand better people's fears, frustrations and concerns for their area.

3. **Increase feedback and improve communication** with local communities on the work we and others are doing in an area, and improve feedback on what we have done on the issues people have raised with us.
4. **Support community groups and residents:** Continue to support existing and new community groups and new community reps so they represent a wide range of voices from the community through our community development work and locality working.
5. **New arrivals work;** undertake a review of our approach to new arrivals in Sheffield to learn from our actions so far.
6. **Support Asylum and refugee work:** continue to support the work of the charities that work with the most vulnerable asylum seekers and refugees newly arrived in Sheffield
7. **Education and Enforcement work:** ensuring people new to Sheffield know and understand their rights and responsibilities and know what we will tolerate and not tolerate in Sheffield.
8. **Training and learning** on migration trends and Sheffield population information for all SCC staff, partners and organisations wanting to learn more about who lives in Sheffield in 2018.

Sheffield City Council officers have developed a package of online and taught courses now available to officers and elected members on migration issues, available on the development hub. <https://sheffield.learningpool.com/login/index.php>. This includes a reference module open all the time for using every day so officers can learn more about who lives in Sheffield and who our customers are.

9. Be a national leader on Integration and migration work: **sharing good practice** on how Sheffield integrates its newest arrivals and manages different types of migration.

Sheffield has been a pilot city for the Place Based Approach to New Arrivals, and will be reporting back in Dec 19 after a series of workshops. We are also a national pilot for the Local Authority Asylum Support Liaison Officers (LAASLOs), with 2 dedicated officers to help asylum seekers with a positive decision move on from home office accommodation and restart their lives.

Supporting People living together (cohesion in action)

What we are we going to do:

1. Support the work of the new **Sheffield Cohesion Hub** as the independent hub of expertise on community cohesion issues
2. Continue with the **£30k cohesion grant fund**, supporting the successful projects across the city and linking them to other work.

The Cohesion Fund was established in summer 2017 and has been able to fund 16 projects in 2017-19, and 13 in 2019/20. We publish the grant awards on the council's

website and these can be found at www.sheffield.gov.uk/grants For the purpose of assisting the scrutiny panel, these are listed in the Appendix.

3. Use trained mediators to work with ward members and local officers in our changing communities at the very local level who want to have **honest and difficult conversations** in a safe and controlled environment so everyone can voice their concerns and worries and for us to listen to them better and understand the current dynamics of a community.
4. Increasing the **use of libraries** for engaging with people in the heart of their communities, promoting them as a free and safe space to use and come together with others to learn.
5. Continue to support the **Equality Hubs** as a place to promote cohesion and have regular and open discussion to inform and influence approaches to cohesion policies and work.
6. Promoting and **supporting civic and community events** that promote cohesion and foster good relations.

2.4 Other Cohesion work and projects in the city

There are lots of other projects happening in the city that work on and promote cohesion and good community relations, some main ones are listed below.

Cohesion work in Schools: our Lifelong Learning and Skills team continue to work closely with schools, parents and faith institutions in the city and with Learn Sheffield. There is a children and young people's cohesion strategy with actions.

Cohesion Advisory Group: an independent advisory group, a critical friend of the council and other partners on cohesion and community tension issues.

Cohesion meetings: Sheffield City Council manage the 2 tiers of meetings for cohesion and migration meetings:

- The Cohesion, Migration, Integration Strategic Group (CMISG) meets quarterly at the strategic level and is chaired by John Mothersole, Cabinet Members and Executive level officers in attendance.
- The Cohesion and Migration Partnership group meets quarterly and is open to any organisation in the city who is delivering or interested in cohesion or migration projects in the city.

SPRING: this is an EU AMIF funded 5 partner project called Sheffield Project for Refugee Integration and Growth (SPRING) based at VAS.

SPRING Partner Organisations

The Sanctuary provides information, advice and support for refugees and asylum seekers. Different agencies and activities are based here. Visit The Sanctuary at 37 Chapel Walk. Mon-Thurs 10am – 4pm
Citizens Advice Sheffield provides one-to-one help with benefits, immigration, housing and money. https://citizensadvicesheffield.org.uk/get-help/
New Beginnings Project provides opportunities for volunteering, employment and education. Make an appointment by phone: Tel: 0114 253 6655 / Mobile: 07743 924 615, email: refugee@vas.org.uk , or by visiting: Volunteer Centre Sheffield, 33 Rockingham Lane, Sheffield S1 4FW
Sheffield City Council Worker offers help for new refugees in the first 28 days with housing, bank accounts, and benefits. Phone Jude on: 07785 404 354
SAVTE offers English group classes, English practice groups, and one-to-one home classes with volunteer teachers. Register by phone: 0114 253 6644 or email: savte@savte.org.uk

City of Sanctuary: Sheffield is the first City of Sanctuary and the organisation co-ordinates a range of activity supporting asylum seekers and refugees. These include the new Sanctuary one stop shop on Chapel Walk, the weekly multi agency drop in at Victoria Hall and the monthly refugee and Migrant Forum meetings.

Refugee needs Review: there is a review underway in the city led by the voluntary sector into the needs of refugees, EU Migrants and Asylum seekers in the city. this is due to report back in December 2019.

3. What does this mean for the people of Sheffield?

- 3.1 We wish to embed cohesion in the Council's everyday service delivery, and to ensure all Council staff and contractors deliver their work with a cohesion focus and awareness.
- 3.2 Cohesion Sheffield's aim is to work with any organisation in the city who wishes to develop a Cohesion Action Plan and understand more about community cohesion in the city and in their daily work

4. Recommendation

- 4.1 The Committee is asked to consider the report and provide views and comments.

APPENDICES

APPENDIX A: COHESION FUND

Background

The Cohesion Fund is a new council grant fund, established from the Grant Aid pot in the summer of 2017 to fund small community cohesion building projects.

Fund Purpose

The purpose of the fund is to help partnerships and community groups in the city with their community cohesion work.

It is for existing successful cohesion building activity to be continued, or for starting new projects in Sheffield. All successful bids must improve community relations by bringing people together and improve or create new opportunities for sharing community concerns, ideas, knowledge, skills and experiences.

The Cohesion Fund Priorities are:

- 1. Support community infrastructure to enhance community cohesion in the city***
- 2. Support groups who want to look through the cohesion lens (ie thinking of how to bring different people together first before planning an activity) when delivering their activity and services.***
- 3. Promote positive community cohesion stories and activities***

The total amount of funding available was a total of £60,000; £30,000 in year 1 (17/18) and £30,000 in Year 2 (18/19), with offers of up to 18 months agreement. After the success of the first round a further round was agreed/.

In 2019, a new Cohesion Fund was launched totalling £50,000 for the financial year 19/20.

Projects Funded 2017-2019

Group name	Summary of what the grant is for	Grant awarded
Big grants		
Endeavour	Public art project for young people using rubbish collected from local area	4,500
VAS	Core costs for Cohesion Hub to match fund with Paul Hamlyn Foundation	10,000
FURD	Youth and social action cohesion project in Arbourthorne and Sharrow	8,710
Firvale Community Hub	Core costs to support existing cohesion and integration work	15,000
City of Sanctuary	Integration project bringing refugees face to face with host communities	6,650
Our Mel	Support for Melanin Fest 2018 during black history month	2,000
Pitsmoor Adventure Playground	Core costs to support existing cohesion and integration work	5,000

Total successful Big grants**51,860****Small grants****Summary of what the grant is for****Grant awarded**

Friends of Burngreave library	Library co-ordinator post and volunteers	2,000
Blend: Cook, Eat, Share CIC	Social cookery events	720
Firth Park Methodist Church	Soft play days	400
The Delphi Trust	Nether Edge/Sharrow Music festival 2018	500
	Good News Stories - magazine publication	
Element Society	celebrating stories of young people	1,000
Burngreave TARA	Monthly cook and eat	1,000
Sunday Assembly Sheffield	Core costs and equipment	360
Opus Independents Ltd	Festival of Debate 2018	1,000
Darnall Forum	Support for isolated BME women	1,000
Total successful Small grants		7,980
total grants		59,840

Cohesion Fund Projects funded in 2019-20

Name of Group	Grant description requested	amount
City of Sanctuary Sheffield	Core costs to deliver monthly cross-cultural activities at The Sanctuary including community meals, maintain and refresh window display and support cross cultural events	3,000
Cohesion Sheffield (VAS)	Creating the Network for the Media & Communications Platform to provide positive community cohesion stories.	5,000
Mediation Sheffield (MESH)	Co-ordinating the Cohesion Advisory Group and additional activities, organise training events, support neighbourhood groups develop Community Action Plans	5,000
Christ Church Pitsmoor	Core costs for admin hours, feasibility & development hours to support community activities	5,000
Firvale Community Hub	Core costs for FCH to support project Accommodating Difference	6,000
Project Foodhall C.I.C	Core costs for Foodhall to support 5 cohesion activities each week	5,000
Element Society	Create a Social Action Society with a motto "who cares wins", employing social action co-ordinator to deliver activities to develop assets in young people	4,500

Sheffield Local Television Ltd	Support volunteer community media producers to develop new media productions and producing community videos that promote community cohesion, cultural diversity and good community relations	5,000
NUCA trading as Zest	This Community Can' - develop and establish Mum's group, Dad's group, workshops to empower parents and stakeholder group	6,000
Heeley City Farm	Community Cohesion and Local Food Growing: Gardening and growing sessions with new arrivals	2,000
Age UK Sheffield (partnership with Dore & Totley PKW)	Intergenerational singing project	1,000
Student Action for Refugees (Sheffield)	Host community event with food, music and activities	500
Unity Gym Project	Safe Spaces in the City of Sanctuary: Short Film about Unity Gym facilitating community cohesion and raising awareness about national 'Connecting Communities' Award winning work	2,000

APPENDIX B: Cohesion Sheffield



The Vision: Making our city a place where everyone feels welcome and valued, in a community where everyone is treated with dignity & respect.

Aim: The focus is on learning through collaborative action and review.

History: Formed in 2017 following 4 years of partnership working to create an independent expert organisation focusing on community relations and social cohesion building in the city.

Funding: A 60k grant from the Paul Hamlin Foundation (under their *Shared Ground: Explore and Test scheme*). We have also received funding from Sheffield City Council £10k and the Police and Crime Commissioner £2k.

Purpose: Cohesion Sheffield has been established as an independent organisation to implement the Sheffield Cohesion Strategic Framework (see page 2). It is here to work with any organisation in the city who wishes to develop a Cohesion Action Plan and understand more about community cohesion in the city and in their daily work.

Where is it? It is hosted by Voluntary Action Sheffield (VAS) at the Circle and has a part time development officer and a part time administrator. The project is supported by partners forming a management team, and has trained up a team of cohesion advisors. It is overseen by a cross sector Enabling and Learning Group (ELG).

Short term outcomes (1-2 years)

- An increased sense of urgency and concern for a cohesive city
- Support of ongoing initiatives and enabling new ones, through direct support in writing and implementing **Cohesion Action Plans**

Medium term outcomes (2-4 years): Co-production across sectors, emergence of young leaders, significant progress in social attitudes towards those marginalised and stigmatised.

Who is involved? Members and officers from Sheffield City Council, South Yorkshire Police, Learn Sheffield, Sheffield Museums & Galleries, University of Sheffield, Sheffield College, business sector, social enterprises, and a range of voluntary, community and faith sectors.

APPENDIX C: The Sheffield Cohesion Framework

1. Key principles of the Strategic Framework

The project focuses on a whole city collaboration, a cohesion strategic framework and action plans to create a more socially cohesive city at a time when there are many threats to cohesion.

There are two key principles:

1. The cohesion lens – that everything we do is a cohesion building opportunity if we look at it that way; else there is a risk of unintentionally undermining cohesion - how we do things being as important as what we do.
2. That “Cohesion is not threatened by diversity, it is threatened by deprivation”.

This principle warns that deprivation undermines cohesion – and therefore the importance of tackling economic and social inequality, especially in times of austerity.

It is not a top down strategy that expects partners to implement according to agreed objectives and priorities, but a framework (based on an underlying theory of change) inviting partners to sign up and find their own ways to apply the framework to existing work.

2. Outcomes

This project is part of a wider programme of work designed to achieve the following outcomes:

'Longer term outcome' (15 years):

- Making our city a place where everyone feels welcome and valued, in a community where everyone is treated with dignity & respect.

'Medium term outcomes' (2-4 years) for participants, organisations and partners:

- Successful coproduction across sectors
- Emergence of 'young leaders' able to take cohesion-minded action into the next stage.
- Significant progress in social attitudes (in some areas) towards marginalised and stigmatised groups.

'Short term outcomes' (1-2 years):

- Increased sense of urgency and concern for a cohesive city while keeping alive the vision of a cohesive city.
- Establishment of the Cohesion Hub leading to ongoing initiatives with recognition by stakeholders of the achievements and value of the Cohesion Hub and its activities as making an important contribution to the city.

The project will:

- a) Identify barriers to implementing the strategic framework in each sector, and contribute to the city's understanding of cultural and structural factors;
- b) Develop and test interventions to overcome barriers so that successful interventions can be expanded;
- c) Share learning with partners across all sectors, and seek feedback nationally

The Sheffield Commitment – the 8 point commitment to cohesion in Sheffield

1. We recognise that **cohesion building is an end in itself** – supporting people and communities to live in harmony with respect for each other – and is also a means of preventing escalation towards scapegoating vulnerable people, hate crime, and antisocial behaviour.
2. At the heart of the strategic framework is a commitment to **regard all encounters between people (formal and informal) as an opportunity for building cohesion in the city**. This includes encounters between neighbours and between community organisations, and with volunteers; between staff of service provider organisations and their service users (e.g. tenants, the public); between partner organisations; and within organisations, how staff relate to each other, and how managers relate to staff. At every level, and with every opportunity, cohesion or lack of it is being modelled whether we are aware of it or not.
3. Austerity and increasing financial inequalities are undermining cohesion. Many people are poorer and have become fearful. The tendency is to look for ‘who is to blame’. It produces what has been described as ‘siege mentality’; and the stranger, the unknown other, the migrant, and other discriminated against groups, are being scapegoated. **We need to acknowledge scapegoating is happening** and challenges prejudice in a way that engages and informs.
4. The strategic framework links to the work of the Sheffield Fairness Commission and identifies the importance of actions that can **tackle issues of inequality and injustice**.
5. The strategic framework is underpinned by the **Sheffield Commitment: to diversity and inclusion, a welcoming place to be, living and working with respect for each other**. The *Sheffield Commitment* is to be aware of the potential consequences of one's actions – as individuals and as services – and to commit wherever possible to act in ways that build positive relationships and promote cohesion.
6. The *Sheffield Commitment* arises from **values historically important in Sheffield and to Sheffielders** – for example those based on the Universal Declaration of Human Rights. A first step will be to confirm these values and the feeling of welcome and commitment that arises from them.
7. The *Sheffield Commitment* is **supported by leaders from all sectors** in Sheffield.

FOR GROUPS, ORGANISATIONS and SERVICES

8. The *Sheffield Commitment* includes a **commitment to co-design and co-production**, between statutory services, and with relevant community organisations in all neighbourhood facing initiatives.

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Report to Safer and Stronger Scrutiny & Policy Development Committee

Report of: Janet Sharpe, Director of Housing and Neighbourhoods

Subject: Managing Migration Project (Ministry of Housing, Communities and Local Government Controlling Migration Fund) – Response for Scrutiny

Author of Report: Catherine Hughes, Service Manager Neighbourhood Intervention and Tenant Support

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	✓
Other	

The Scrutiny Committee is being asked to:

Consider the response to the questions raised at the September meeting of this Committee:

- How the deployment of resources from the Council's Private Sector Housing Team are being used to tackle poor housing conditions and delivery its statutory obligations.
- To provide details of the Council bid submission to the Ministry of Communities, Housing and Local Government to support the work of the Private Sector Housing Team and re-assure members of the Scrutiny meeting that this does not compromise the Council's City of Sanctuary position.

Category of Report: OPEN

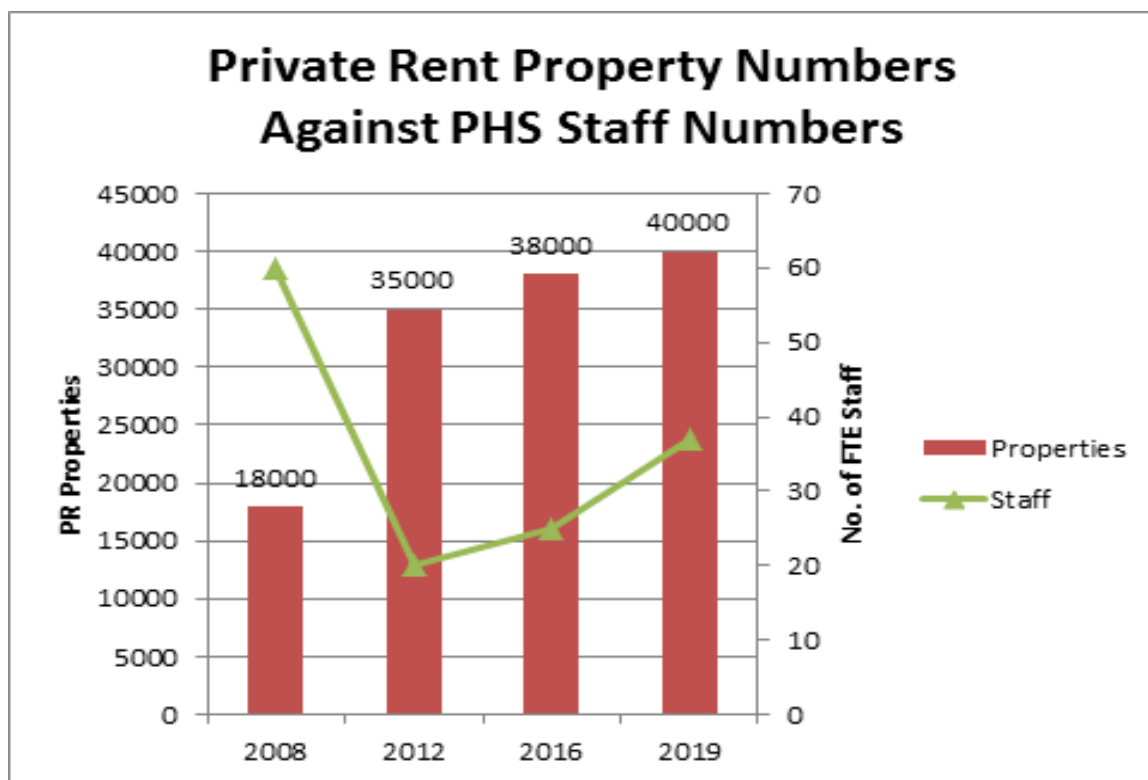
1. Purpose of the Report

At the September meeting of Safer and Stronger Communities Scrutiny and Policy Development Committee Scrutiny meeting members of the Scrutiny Panel raised concern about the lack of resources following years of austerity that are now available in key areas to regulate the private rented sector and, concerns raised with regard to the Council's submission to the Ministry of Communities, Housing and Local Government (MCHLG) to intervene in the private rented sector in a way that does not compromise the Council's City of Sanctuary Policy and, our work to support vulnerable people in the city.

2. Background

There are now well over 40,000 private rented properties in the city. This is around 19% of the city's housing stock. This sector has doubled in Sheffield in the last 10 years, and is predicted to reach 25% of all housing by 2025. Local Authorities have a legal duty to address poor housing conditions in the private rented sector. The Private Housing Standards service is the regulatory and prosecuting authority for this activity.

The graph below shows the sharp increase in the private rented sector against the reduction of resources, largely as a result of years of austerity and the rapid growth in the private sector housing sector in the city. This has therefore required the Council to prioritise its resources at tackling the poorest housing conditions in the city and, to make sure that it is delivering its statutory responsibilities. In 2008 there were 18,000 properties within the private sector with around 60 officers managing this work. In 2019 there are 40,000 properties and the service has a team of around 30 officers so the service has had to prioritise work to tackle the most serious statutory and regulatory breaches. However, despite this Sheffield has one of the strongest enforcement track records in the country for tackling housing conditions, using all the tools at their disposal to prosecute landlords who fail to maintain their homes and exploit their tenants.



The Council has also been successful in previous years in securing funding from the Government's Rogue Landlords and other funding to step up enforcement activity at a neighbourhood level which the Council has been able to reinvest the prosecution income into funding the service.

3. Managing Migration Project

The Controlling Migration Fund was launched by MCHLG in November 2016 to help local authorities mitigate the impacts of recent migration on communities in their area. It supports local areas facing pressures linked to recent and rapid migration.

Sheffield City Council in 2017 bid for £835,000 for Integrating Sheffield and has been successful with an £835,000 grant for investment in key activity up until March 2020. This project is known as the Sheffield Community Investment Deal (SCID).

The fund has been available since 2016, ending in 2020 and has 2 categories that are eligible for funding:

- A local service impact, with around £100 million funding pot available. This fund was established to help Local Authorities and their communities experiencing high and unexpected volumes of immigration to ease pressures on local services.
- An enforcement fund, with around £40 million available to direct enforcement action against people living illegally in the UK in order to reduce the pressure on local areas.

Sheffield Council submitted a further bid to MCHLG in 2018 for activity to be funded from the £100 million available **for local service impacts**. Sheffield Council has **not** submitted a bid to be funded from the enforcement fund, as

agreed with Cabinet Members Jayne Dunn in 2017 and Cabinet Member Jim Steinke in 2019.

Sheffield, as part of its most recent submission sought funding to further support the Council's SCID Programme (Sheffield Community Investment Deal), funding for Asylum Move-on activity, improving management and standards in the private sector housing (the purpose of this report) and the Welcome to Sheffield promotion programme.

Sheffield City Council was successful in securing the funding that it requested. A breakdown of the funding for each submission is as follows:

• Integrating Sheffield (SCID)	£835,000
• LAASLOs (asylum move on)	£100,000
• Improving private housing in the East	£577,680
• Welcome to Sheffield	£272,524

Total = £1,785,204

The purpose of this report is to confirm the detail of the Private Sector Housing submission to MCHLG (Local Service Impact).

4. Improving Private Housing in the East: £577,680

A bid entitled "*Addressing Impacts of Migration Linked to Private Rented Housing in Sheffield*" was submitted to the Ministry of Housing, Communities and Local Government on 1 October 2018 for £577,680 for activity to be undertaken from July 2019 to September 2020.

The private sector housing project aims were to:

- Create an ownership database for the East of the City, which has significant challenges, large numbers of private landlords and management companies which accounts for some of the poorest housing stock in the city.
- This database will improve the level of understanding of housing condition, management practices and tenant base. To work closely with landlords to improve the quality of homes, tackling any disrepair and putting support in place for both tenants and landlords in the East of the city. This will help the service recognise our good landlords in key locations but will also identify those where tenant safety is being compromised and will make sure that their tenants have the opportunity to live in their home without any intimidation or fear of losing their home.
- This project will build on the excellent proactive work that was undertaken by the Private Sector Housing Team when the Council introduced Selective and a Voluntary Licensing Scheme in 2014 (ended 2019) and ongoing targeted enforcement action to improve housing standards in the Burngreave Ward.
- This project will put measures in place to support the most vulnerable living in private sector rented housing. They can be more vulnerable to living in poor housing conditions and possible inappropriate landlord practices. This behaviour can also have negative consequences for the wider community and is often hidden from neighbours and local authorities.

Focus will be:

- Tackle poor housing conditions - improve private rented property conditions by proactive property inspections.
- Tenancy sustainment – taking a geographical focus to help maintain tenancies and ensure that both tenants and landlords are aware of their legal rights and responsibilities.
- Tackle anti-social behaviour issues – working closely with the Police, Sheffield Council's Safer Neighbourhood Services to intervene early into tenant and landlord disputes and/or community tensions.
- Providing a safe place for people to live – assisting and disrupting organised crime which can be identified as trafficking, forced labour, intimidation or exploitation and the project will provide a pivotal role in identifying inappropriate behaviour, ability of tenants to report incidents without fear of losing their home and coordinating activity with partner agencies to support vulnerable people.
- Reduce crime and fraud, extortionate rents, improved local intelligence for private sector housing in this geographical area.
- Re-iterate the social 'norms', culture barriers and to take a proactive approach to reduce community tensions at the earliest possible opportunity.

The housing team as always will be prioritising activity that is centred on ensuring safe housing conditions in the private rented sector. A particular focus of this project is on tenants who are unable to report any concerns due to language barrier or a lack of knowledge about their legal rights.

The role of the Private Sector Housing Team is not to seek proof of immigration status during visits or inspections but to ensure that tenants are living in safe and secure homes.

Dedicated Team Approach:

The team of 10 for this area is currently made up of:

Post	No.	Hours per week
Project Lead (office based)	1	20
Intelligence Officer (Crime)	1	20
Tenancy Sustainment Officer	1	37

Current funded vacancies are as below:

Post	No. of FT Posts
Intelligence Officer (Fraud)	1
Tenancy Relations Officer	1
Environmental Housing Practitioner	3
Environmental Support Officer	2

Day to day duties of the Officers currently in post:

- The team will conduct searches identifying landlords/managing agents and the tenure of each property as well as the numbers expected to be living in these homes. This is to ensure they are privately rented and to identify any signs of overcrowding.
- Officers will be visiting properties in the agreed priority areas (areas are identified by the number of Private Rented properties in the area and also then cross referenced by how many complaints/reports of disrepair we have received in the recent past).
 - During these visits officers engage with tenants and local residents where ever possible to inform our knowledge of the issues in any particular location. If invited inside properties the officers will conduct a walk around of the property and take pictures to identify if there are any issues that need further action and/or a full inspection by a qualified officer.
 - Engagement between landlords, tenants and Tenancy Sustainment Officers to sustain tenancies.
 - At no point will a tenant or anyone living or visiting the property be asked to prove their legal status.
 - Officers will work closely with other Council services, health and community organisations to improve the condition of properties and local environment.
 - Proactive working with other statutory agencies like Police, Fire, Health and Safety Executive (HSE) to address any immediate property risks and attend the monthly Neighbourhood Action Group meeting in partnership with residents and other services to share intelligence.
 - The next phase of the project will begin in late 2019, this will involve the recruitment of a Housing Officer and Senior Housing Officer with the remit of conducting targeted, and intelligence led housing inspections.

5. Progress to Date

The project has been running for 3 months and 442 properties have been visited and a number of referrals made. No referral has been made to UK Border Agency (Immigration Enforcement) as the Council has no direct relationship with this agency and Council officers are not checking immigration status during the visits. The referrals made to date are set out below;

No of referrals to Tenancy Support Officers	No referred for full inspection by PHS Officer	No of referrals to Environmental Services	No of referrals to Health & Safety Executive	No of referrals to local policing team	No of referrals to Gangmasters	No of referrals to other external agencies	Confirmation of other external agencies referred to	Total referrals made
5	19	5	2	6	1	4	RSPCA - 1	42
							Planning Team - 2	
							MAST - 1	

6. Relationship with Statutory Agencies

Local authorities have a statutory duty under section 129 of the Nationality Immigration and Asylum Act 2002 to supply information for the purpose of establishing where a person is when requested about someone who is suspected of committing certain immigration offences under the Immigration Act 1971 (overstaying, no leave to remain, breach of conditions of leave to remain, entry by deception, assisting illegal entry/overstaying/asylum seekers for gain, etc.) and of being resident in the local authority's area. This means that if the Home Office were to request information from us as a local authority on someone's immigration status we would have to supply this information, should we have it.

However, the Council's priority if they identify a vulnerable individual is to make a safeguarding referral where appropriate arrange a multi-agency meeting (including charitable organisations) to provide the level of support required to resolve an individual's circumstances to achieve a positive outcome for the individual.

Private Housing Standards Service

This service does not have any direct contract or approved protocol with Immigration Enforcement (Formally UKBA) outside of the statutory duty to supply information when requested as set out above.

PSH service regulates poor housing conditions in the private rented sector to ensure the safety of tenants. As part of our inspection process it is not standard practice for this team to ask tenants to prove their immigration status. This is the responsibility of the landlord.

Officers are trained on how to identify signs of exploitation, trafficking and modern day slavery. Should we suspect that a tenant or other occupant is being subjected to this then the Council would contact South Yorkshire Police in the first instance and the safety of the tenant and/ or occupant is the Council's priority.

Right to Rent

Since February 2016 all private landlords in England have had to carry out "Right to Rent" checks on tenants for all new tenancies.

Landlords found to be letting property to people without the right to reside in England can be fined up to £3000. Where landlords knowingly rent out a property to someone without the right to rent, then there are more severe, criminal sanctions. The Government produces a detailed guide as to what documents can be taken as proof of the right to rent.

The Council has no statutory role in the enforcement of the 'right to rent' and we do not have any kind of specialist knowledge of the right to rent regulations. The Home Office is the enforcement authority for both criminal breaches of the regulations and for those breaches which result in a civil penalty.

It is unlikely that Private Housing Standards Officers would become aware of any breaches of the regulations in the course of our duties as there are no circumstances in which officers ask tenants for proof of their immigration status.

In March 2019, the right to rent scheme was declared incompatible with Article 8 of the European Convention on Human Rights, and any further roll out of the scheme (it currently only applies to England and not the rest of Britain) without significant review and revision will not now take place. The judgement has been described as a major blow to the credibility and validity of the 'right to rent' scheme. However, the declaration of incompatibility does not affect the ongoing validity of the Immigration Act 2014, so obligatory 'right to rent' checks remain the law.

7. Other Authorities Approach

Across Yorkshire and the Humber there have been a number of approved funding requests to the Migration Fund. The most comparable schemes are set out below;

Nottingham

Has had the most CMF funding of any authority. The largest single grant was £2.43m to Nottingham City Council for its Nottingham Together programme, which includes tackling rogue landlords, increasing English language support, and reducing crimes such as modern slavery.

Nottingham City Council and partners were supported by the Controlling Migration Fund from the Ministry of Housing, Communities and Local Government (MHCLG). The fund supported a programme offering activities specially designed to connect communities, bring people together and make Nottingham a great place for everyone to live.

Nottingham has a strong partnership in place and the Council, the voluntary sector and the community have all worked together to deliver a range of exciting activities.

Barnsley

Their £380,000 scheme is around housing and migration. They aim to focus activity on areas of high concentrations of private rented accommodation being accessed, predominantly, by migrants to Barnsley where there are issues, for example, around the local physical environment, fraud, exploitation and criminal activity. The remit will particularly focus on hearing and responding to concerns of the whole community on the impact of migration and promote understanding of local social, cultural and civic norms.

Wakefield

This £393,834 project centres on central Wakefield where the resident community have reported concerns around worsening street scene, increasing intolerance, hate crime and overcrowded housing. This project will challenge problem landlords, ensure more migrants can speak English and improve relations between young communities through youth work and volunteering to make the streets presentable reducing community tensions and creating an inclusive and supportive community feeling in the target area.

Sheffield's private sector housing submission for improving housing conditions and landlord activity will help the city tackle at the earliest opportunity any

landlord or behaviour that puts at risk the ability of tenants to live in a safe and secure home. This funding supports the wider work of the SCID project and the Council's City of Sanctuary status by supporting organisations and investing in work that provides the protections for some of our most vulnerable individuals and families in society who at times reside in insecure private rented housing accommodation in the city.

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Executive Director/Director Non-Key Executive Decision Report

Author/Lead Officer of Report: Owen Roe -
Project Officer, Neighbourhood Int & Tenant
Support

Tel: 0114 2735353

Report to: *Director of Housing & Neighbourhoods Service*

Date of Decision: *8th August 2019*

Subject: *Approval of Acceptance of 2nd Grant from Gov't's
Controlling Migration Fund for Work by Private
Housing Standards Team*

Which Cabinet Member Portfolio does this relate to? *Neighbourhoods and Community
Safety*

Which Scrutiny and Policy Development Committee does this relate to? *Safer and Stronger
Communities*

Has an Equality Impact Assessment (EIA) been
undertaken?

Yes

☐

No

☒

Does the report contain confidential or exempt information?

Yes

☐

No

☒

If YES, give details as to whether the exemption applies to the full report / part of the report
and/or appendices and complete below:-

*"The (report/appendix) is not for publication because it contains exempt information under
Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government
Act 1972 (as amended)."*

Purpose of Report:

This Report seeks approval to accept a grant of £385,120 from the Ministry of
Housing, Communities & Local Government (MHCLG). This funding has been
granted by MCHLG to fund additional staff recruitment to the Private Housing
Standards (PHS) team, primarily to focus on intelligence-led work in the East of the
city where poor housing conditions are believed to be linked to recent migration in to
the area.

This is the second such grant from MHCLG, with £192,560 having been accepted
previously in a decision taken on 11th March 2019.

Recommendations:**It is recommended that;**

The Council accepts £385,120 grant funding from the Ministry of Housing Communities & Local Government's Controlling Migration Fund to be utilised in line with this report.

Background Papers:

n/a

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Sonya Oates</i>
	Legal: <i>Janusz Siodmiak</i>
	Equalities: <i>Louise Nunn</i>
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	Lead Officer Name: <i>Owen Roe</i>
	Job Title: <i>Project Officer</i>
Date: 8 th August 2019	

1. PROPOSAL

- 1.1 This report proposes that the Council accepts a grant of £385,120, to be used by the PHS team to employ additional staff to undertake work to tackle issues with poor condition of private rented property linked to recent migration into the city.
- 1.2 The grant has been awarded to Sheffield City Council by MHCLG, following a successful bid to the Gov't's *Controlling Migration Fund* in October 2018. This bid paper, entitled *Addressing Impacts of Migration Linked to Private Rented Housing in Sheffield*.
- 1.3 In summary, the bid proposed that migrants rely heavily upon private rented accommodation, which is often extremely poor in terms of property condition and management practices. Such properties and poorly managed tenancies have negative consequences for the wider community, as well as for the tenants themselves.
- 1.4 The bid requested funding to allow information gathering through proactive property inspections and data analysis regarding private rented properties in the East of the city, and to enable an enhanced approach citywide to disrupting organised crime such as human trafficking and labour abuse which is often found within and with links to the private rented market.
- 1.5 It is proposed that the Council will recruit additional staff to the Private Housing Standards (PHS) team:
 - 1 x Lead Environmental Housing Practitioner
 - 1 x Intelligence Officer (Crime)
 - 1 x Intelligence Officer (Fraud)
 - 1 x Tenancy Sustainment Officer
 - 1 x Tenancy Relations Officer
 - 3 x Environmental Housing Practitioner
 - 2 x Environmental Support Officer
- 1.6 The additional funding would also allow for more coordinated work between PHS officers and partner agencies to address wider issues in the neighbourhoods, with improved information sharing and joint working protocols established.
- 1.7 The Council's bid was for a total of £731,409, split into £243,803 for 2018/19 and £487,606 for 2019/20. MHCLG awarded funding of £192,560 for 2018/19, which has already been accepted, and has now confirmed a further award of £385,120 for 2019/20.
- 1.8 The shortfall in funding between the bid and the award is due to two posts in the Council's bid not being granted funding by MHCLG. These posts are:

1 x *Property Management Officer*
1 x *Tenancy Sustainment Officer (Citywide)*

- 1.9 The reasoning given by MCHLG for this decision not to fund these two posts is as follows:
“Ministers decided that there was not strong evidence of the need for these roles in this context, compared to the roles focused on East Patch and the strategic city-wide roles.”

HOW DOES THIS DECISION CONTRIBUTE?

2.

- 2.1 Sheffield City Council’s vision is for housing to be at the heart of high quality, safe and distinctive places to live, enabling Sheffield’s communities to thrive and be successful.
- 2.2 The proposed funding, if accepted, is primarily aimed at gaining a better understanding of and ultimately improving standards within the private rented sector with particular reference to recent migration. The Council believes that the positive impacts of this work would contribute to the wider objectives of the Corporate Plan, and outcomes in the following way;
- 2.3 ***An In-Touch Organisation***
The work this funding will support will enable the Council to better understand the diverse needs of the population in the East of the city in relation to their housing choices, and empower private rented tenants to be able to sustain their tenancies successfully.
- 2.4 ***Economic Success of the City***
It is anticipated that the combination of investigation and enforcement work this funding will enable will bring about an investment in housing in the area in order to improve conditions, which will support and compliment the city’s ambition to be a growing city economically. Improving the condition and safety of homes is vital to the overall attractiveness of the area and is a key component to why people choose to live and work in the area.
- 2.5 ***Thriving Neighbourhoods and Communities***
The funding, if accepted, will lead to investment and support to improve housing conditions, which will help increase the confidence in the area and encourage empty properties to be brought back into use.
- 2.6 ***Better Health and Wellbeing***
This funding will allow work to gain a better understanding of and then address hazards in the home, poor property conditions and poor management practices in privately rented accommodation, which will help create safer home environments contributing to an overall improvement in physical, mental and emotional health and wellbeing.
- 2.7 ***Tackling Inequalities***

By enabling work to identify and private rented accommodation where landlords let high risk dangerous properties, this funding will improve the living conditions of residents who live in substandard accommodation, improving the safety and wellbeing for some of the most vulnerable occupiers.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 The Council is not required to consult on this proposal.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

- 4.1.1 Accepting the grant will not directly impact on anyone or anything that supports the services that are accessed by our customers/tenants etc, therefore at this stage there is no need to complete an EIA.

4.2 Financial and Commercial Implications

- 4.2.1 This Section 31 grant allocation of £385,120 must be spent by 31st March 2020; however projects are permitted to continue beyond this date to account for staff recruitment and programme delivery. This is the second year of funding; £192,560 was awarded in 2018/19. No further funding is expected.

The grant is intended to fund the activities identified for the 'Addressing Impacts of Migration Linked to Private Rented Housing in Sheffield' project in the Council's bid submission and agreed by MHCLG.

The project must not be funded by grant monies other than the MHCLG funding awarded in the offer letter (no duplicate funding).

From a risk management point of view a project exit strategy should be developed by the Project Manager in case there is any change in MHCLG funding levels and also as there are no alternative sources of funding identified should there be any ongoing costs after the grant funding has ended.

An Impact Summary must be completed and submitted to the MHCLG by 31st October 2020. Sheffield City Council is expected to share the impact summary and other learning with Government colleagues to inform best practice.

All public sector procurement is governed by both European Legislation and UK National Law. In addition, all procurement in Sheffield City Council must comply with its own Procurement Policy, and internal regulations known as 'Contracts Standing Orders' (CSOs).

Contracts Standing Orders requirements will apply in full to the procurement

of services, goods or works utilising grants. All grant monies must be treated in the same way as any other Council monies and any requirement to purchase/acquire services, goods or works must go via a competitive process.

The Project Manager will need to read, understand and comply with all of the grant terms and conditions and the Code of Conduct for Grant Recipients. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/771152/2019-01-15_Code_of_Conduct_for_Grant_Recipients_v.1.01.pdf

4.3 Legal Implications

4.3.1 The grant of £385,120 is being paid to Sheffield City Council under Section 31 of the Local Government Act 2003, from MHCLG which gives a Minister of the Crown the power to pay a grant to support local authorities towards expenditure lawfully incurred or to be incurred.

4.3.2 There is no specific power that enables the Council to implement this particular project / work in the City. Under the General Power of Competence within the Localism Act 2011, the Council are permitted to do anything that individuals of full legal capacity may do giving the Council the power to take reasonable action it needs 'for the benefit of the authority, its area or persons resident or present in its area'. This includes accepting the grant and delivering the project as detailed in the report.

4.3.3 The outcomes have been set out in the bid and confirmed by MHCLG. Any issues risking delivery must be communicated to the MHCLG CMF lead. The Council is also required to produce an impact summary that together with any learning generated by the project could be shared with other Government agencies and local authorities.

4.3.4 Of particular note are implications arising from Data Protection Legislation, the Council must ensure that any statutory obligations are addressed.

4.4 Other Implications

4.4.1 HR Implications

4.4.2 The grant, if accepted, will be used to fund recruitment of new staff, which will be done in accordance with SCC HR policies.

5. **ALTERNATIVE OPTIONS CONSIDERED**

5.1 Without the additional funding, the PHS team could seek to operate on a 'business as usual' basis in the East of the city, fulfilling its statutory requirements with a reactive approach to reports of property disrepair and poor management. This option relies on tenants reporting issues, which is recognized as less likely to occur with recently arrived migrants, and does not address poor standards in a strategic way. Nor does it allow for the

enhanced work with partner organisations to tackle wider issues such as serious and organised crime and benefit fraud.

- 5.2 The PHS team could seek additional funding elsewhere, either from within Council budgets or by bidding to other external sources. Existing Council budgets are already strictly controlled, and bidding for alternative external funding would delay any work commencing, even if alternative external funding was available and any bid for it proved successful.

6. REASONS FOR RECOMMENDATIONS

- 6.1 Accepting the £385,120 of MHCLG funding would allow staff to be recruited and retained and continue work that could not otherwise be carried out within the Council's current budgets.
- 6.2 The primary outcome of the acceptance of the funding will be the recruitment of staff, adjusted as per Section 1.8 above, who will work to develop and then enact a plan of proactive inspections of private rented property in the East of the City, compile an ownership database, and offer enhanced tenancy support, more effective referral pathways, and better joint working practices with other agencies.
- 6.3 Acceptance of the grant will bind the Council to the conditions, and officers will therefore produce an Impact Summary document for MHCLG, as well as sharing learning acquired through work on the project.
- 6.4 A full project plan for the work described in 6.2 will be produced, and submitted for approval through the appropriate route as part of the Executive Decision making process.
- 6.5 As part of the project plan described above, full regard will be given to the implications of the Council collecting, holding and potentially sharing large amounts of personal data in the form of an ownership database, and ongoing work with the Information Management team will continue, including the production of a full Data Protection Impact Assessment to be updated throughout the life of the project.

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Report to Safer and Stronger Communities Scrutiny & Policy Development Committee Thursday 24th October 2019

Report of: Policy and Improvement Officer

Subject: Current Work Programme 2019/20: Safer & Stronger
Communities Scrutiny & Policy Development Committee

Author of Report: Alice Nicholson, Policy and Improvement Officer
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The current work programme for 2019/20 is attached at Appendix 1 for the Committee's consideration and discussion. The work programme has been updated and items scheduled for some of the meetings. The work programme includes a list of items to be prioritised and scheduled and the Committee is asked to prioritise and agree remaining items to be scheduled in line with the sections of this report that refer to role of scrutiny, determining the work programme. Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can choose to request a written briefing.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to:

- Consider and discuss the committee's work programme for 2019/20
- Prioritise and agree remaining items to be scheduled

Background Papers: [Sheffield Council Constitution](#)

Category of Report: OPEN

Current Work Programme 2019/20: Safer & Stronger Communities Scrutiny Committee - Thursday 24th October 2019

1.0 What is the role of Scrutiny?

- 1.1 Scrutiny Committees exist to hold decision makers to account, investigate issues of local concern, and make recommendations for improvement. The Centre for Public Scrutiny has identified that effective scrutiny:
- Provides 'Critical Friend' challenge to executive policy makers and decision makers
 - Enables the voice and concern of the public and its communities
 - Is carried out by independent minded governors who lead and own the scrutiny process
 - Drives improvement in public services and finds efficiencies and new ways of delivering services
- 1.2 Scrutiny Committees can operate in a number of ways – through formal meetings with several agenda items, single item 'select committee' style meetings, task and finish groups, and informal visits and meetings to gather evidence to inform scrutiny work. Committees can hear from Council Officers, Cabinet Members, partner organisations, expert witnesses, members of the public. Scrutiny Committees are not decision making bodies, but can make recommendations to decision makers.

2.0 Legislative Powers relevant to Safer and Stronger Communities Scrutiny and Policy Development Committee

- 2.1 Under the Police and Justice Act 2006, every local authority is required to have a Crime and Disorder Committee with the power to scrutinise the local Crime and Disorder Reduction Partnership or Community Safety Partnership as they are now referred. In Sheffield the Crime and Disorder Committee is the Safer & Stronger Communities Scrutiny Committee and the local Crime and Disorder Reduction Partnership (CDRP) is the Safer and Sustainable Communities Partnership.
- 2.2 The requirements of the 2006 Act were enacted by the Crime and Disorder (Overview and Scrutiny) Regulations 2009 which came into force for local authorities in England on 30 April 2009. Under the Act the Crime and Disorder Committee (in Sheffield the Safer & Stronger Communities Scrutiny Committee) can:
- Scrutinise decisions made and actions taken in connection by the responsible authorities that make up the CDRP / Community Safety Partnership
 - Request information from the responsible authorities
 - Require attendance of officer or employees or responsible authorities to answer questions or to provide information.

- 2.3 The Safer and Sustainable Communities Partnership is made up of all the public services in the city, with representatives from the private and voluntary sectors. The Partnership considers issues across the breadth of community safety, such as: crime, anti-social behaviour, drug and alcohol misuse, community cohesion, preventing offending and reoffending, and protecting vulnerable people.
- 2.4 The bodies represented on the Partnership have a statutory duty to work together to prevent crime and disorder in their area. The Partnership is also required by statutory regulation to produce an annual assessment of the levels and patterns of crime, disorder and substance misuse, and agree an annual partnership plan. This is referred to as the Joint Strategic Intelligence Assessment. The Committee usually considers an annual reporting item from the partnership, and would expect this January/March 2020. The work programme could incorporate a more present through the year scrutiny of Sheffield's community safety partnership (The Safer and Sustainable Communities Partnership).
- 2.5 The Police and Crime Panel was established with the statutory function to scrutinise and hold to account the Police and Crime Commissioner for South Yorkshire. The Committee have at times received an update on the work of the Police and Crime Panel.

3.0 Determining the work programme

- 3.1 Attached to this report at Appendix 1 is a current work programme 2019/20.
- 3.2 It is important the work programme reflects the principles of effective scrutiny, outlined above at 1.1, and so the Committee has a vital role in ensuring that the work programme is looking at issues that concern local people, and looking at issues where scrutiny can influence decision makers. The work programme remains a live document, and there will be an opportunity for the Committee to discuss it at every Committee meeting, this might include:
- Prioritising issues for inclusion on a meeting agenda
 - Identifying new issues for scrutiny
 - Determining the appropriate approach for an issue – e.g. select committee style single item agenda vs task and finish group
 - Identifying appropriate witnesses and sources of evidence to inform scrutiny discussions
 - Identifying key lines of enquiry and specific issues that should be addressed through scrutiny of any given issue.
- 3.3 Members of the Committee can also raise any issues for the work programme via the Chair or Policy and Improvement Officer at any time.

4.0 Meeting Dates 2019/20

4.1 Meetings have been scheduled for Thursdays 5-7pm on the following dates:

- 12th December 2019
- 16th January 2020
- 12th March 2020

5.0 Recommendations

5.1 The Scrutiny Committee is being asked to:

- Consider and discuss the committee's work programme for 2019/20
 - Prioritise and agree remaining items to be scheduled
-

Safer and Stronger Communities Scrutiny and Policy Development Committee

DRAFT WORK PROGRAMME 2019/20

Last updated: 15th October 2019

Please note: the work programme is a live document and so is subject to change.

Safer & Stronger Communities		Thursday 5-7pm	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Thursday 11th July 5-7pm			
South Yorkshire Fire and Rescue draft Integrated Risk Management Plan	Consideration of implications of this draft plan currently out to consultation, especially in light of the matters raised by a petition presented to Full Council 12th June 2019	South Yorkshire Fire and Rescue - Chief Fire Officer and Director of Support Services	Agenda Item
Fire Service Cuts - Petition to Council 12th June 2019	Full Council received a petition on the Fire Service Cuts proposed through the Integrated Risk Management Plan and referred matters raised by the petition to scrutiny for consideration	Lead Petitioner - Neil Carbutt, Fire Brigade Union (FBU)	Agenda Item
Work Programme 2019/20 including Gun and Knife Crime Review draft report of work to date and findings 2018/19	Consideration of a draft work programme for Safer and Stronger Communities Scrutiny and Policy Development Committee 2019/20	Policy and Improvement Officer	Agenda Item

Thursday 19th September 5-7pm			
<i>Abbeydale Road (LAC) Selective Licensing – update post implementation</i>	<i>Monitoring the impact of the impact of the scheme over 6/12 months - Cabinet Decision 20th June 2018 - implementation scheduled 1st November 2018 - progress report 10 months on from implementation</i>	<i>Cabinet Member for Neighbourhoods and Community Safety, Neighbourhood Intervention and Tenant Support Team, Place</i>	
<i>Universal Credit in Sheffield an update:</i>	<i>Start with a briefing of 'what it looks like in Sheffield: Impact and Support, organisations involved' - Committee can then determine what more they want to know and who to attend; follow on post introduction of UC in the city</i>		<i>For information</i>
<i>Work programme 2019/20</i>		<i>Policy and Improvement Officer</i>	<i>Standing Item</i>
Thursday 24th October 5-7pm			
Cohesion Sheffield - an update on city wide framework, joint strategy, and area projects	Understanding the local cohesion structure and system; cohesion is impacted by a number of factors and this would be to receive a report of work undertaken by Cohesion Sheffield to implement the framework and strategy, especially an update on area based projects	Angela Greenwood, Mike Fitter	
City of Sanctuary	Update and review	City of Sanctuary	

Controlling Migration Fund	Check back on this fund – How we are using it	Cabinet Member for Neighbourhoods and Community Safety, Director of Neighbourhoods; members of public who asked questions at last meeting (19.09.2019)	
Work programme 2019/20		Policy and Improvement Officer	Standing Item
Thursday 12th December 5-7 pm			
<i>TBC - Hate Crime in Sheffield</i>	<i>Hate Crime is a CSP (Community Safety Partnership) priority, an action plan was a recommendation of this Committee 2016/17; This item would be to receive a report of performance on this CSP priority as part of this Committee's Statutory role to scrutinise the CSP; and a progress update on the Hate Crime Action Plan, including how (what routes) are people reporting hate crime</i>		<i>TBC</i>
South Yorkshire Violence Reduction Unit	An update on this new unit for South Yorkshire	SY Violence Reduction Unit	TBC
Work programme 2019/20		Policy and Improvement Officer	Standing Item
Thursday 16th January 5-7pm			
Work programme 2019/20		Policy and Improvement Officer	Standing Item

Thursday 12th March 5-7 pm			
Scrutiny Annual Report 2019/20 Draft Content & Work Programme 2020/21	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2019/20; and a list of topics which it is recommended be put forward for consideration as part of the 2020/21 Work Programme for this committee.	Policy and Improvement Officer	
Items to be prioritised and scheduled 2019/20			
Community Safety Partnership	Statutory role for this Committee as the Crime and Disorder Committee to scrutinise the Sheffield Community Safety Partnership (CSP) - incorporate in the Committee's work programme and through the year scrutiny of CSP performance as well as annual report		
Hate Crime in Sheffield	Hate Crime is a CSP (Community Safety Partnership) priority, an action plan was a recommendation of this Committee 2016/17; This item would be to receive a report of performance on this CSP priority as part of this Committee's Statutory role to scrutinise the CSP; and a progress update on the Hate Crime Action Plan, including how (what routes) are people reporting hate crime		TBC

101 service - The Police non-emergency number - operation and performance update	Performance is still of concern to members, receive an update on the operation and performance of this number in South Yorkshire - impact on non-emergency crime reporting data, is it fit for purpose	South Yorkshire Police - see work programme of SY Police and Crime Panel	TBC
Housing + update	Committee received an update March 2018 and would like to know how it is going		March 2020?
Affordable Housing and affordability	Committee want to know what affordable housing looks like in Sheffield; how do we maintain affordability; and issues of appropriate housing, for example, catering for new way of living for ageing population, and young people's housing opportunity (especially care leavers); city fairness and equality in housing	Cabinet Members with responsibility for Planning, Housing Strategy, Housing Delivery	
Other areas of work - not scheduled as agenda items			
Gun and knife crime scrutiny review	Committee work to date report needs to be updated into a formal review report, gathering more information if required - small task group of the Committee to work on this; and to scope with Children, Young People & Families Support Scrutiny Committee activity, and work on Violent Crime Reduction in the city		Task and Finish Group

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